

**Tumour Site Specific Group (TSSG)  
Annual Report**

Tumour Site Specific Group:	<b>Gynae</b>
Period:	<b>2015/16</b>

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## 1.0 Key Achievements & Future Challenges

The Tumour Site Specific Group (TSSG) has remained active and focused throughout 2015/16, there has been good engagement from clinical and Trust Management colleagues, together with the support and facilitation of key Kent & Medway Cancer Collaborative (KMCC) Team members

### Other key achievements include:-

- Attendance to the group remains quorate with discussion and debate lively.
- The Multidisciplinary Team (MDT) Contact List has been reviewed and ratified for 2015; this has been published and circulated accordingly.
- The Non-Surgical Oncology Group (NOG) has remained active.
- The TSSG welcomes patient/carer, Clinical Commissioning Group (CCG) as core members of the group and input from the Strategic Clinical Network (SCN).
- The TSSG continues to regularly review relevant Peer Review notifications, schedules, Quality Measure & Clinical Lines of Enquiry updates in order that any impact they may have locally can be addressed accordingly.
- Follow up guidance is in the process of review and will be published in September 2016
- All Gynae Pathways – Ovarian, Endometrial, Vaginal & Vulval and Cervical are currently being updated.
- The Gynae Suspected Cancer Referral Proforma which reflects the NG12 NICE Guidance has been discussed and will be updated and circulated accordingly

### Future Challenges:-

- Chair and Vice Chair working with the KMCC to ensure KMCC resource/capacity is used effectively in key areas.
- TSSG to work alongside the new Cancer Action Partnership group to direct projects those members can assist with on behalf of the group.
- Alignment with CCG 2yr and 5yr plans to reduce premature cancer mortality.
- Data collection and submission across Kent & Medway Trusts and development of the InfoFlex system

**Note:** Copies of all Gynae TSSG meeting minutes and the Gynae TSSG work plan are available to download from the KMCC website:- <http://www.kentmedwaycancernetwork.nhs.uk/resource-library/gynae-tssg/>

## 2.0 TSSG Attendance/Membership

The membership of the group has been reviewed in 2015 to ensure it is up to date and appropriated to the Terms of Reference of the group.

Copies of all TSSG membership/attendance records are available to download from the KMCC website:- <http://www.kentmedwaycancernetwork.nhs.uk/resource-library/gynae-tssg/>

## 3.0 Patient & Carer engagement

- The KMCC Patient Project Coordinator and Macmillan Project Manager are members of each TSSG.
- The Patient Engagement within the KMCC Team has recently undergone a review of its structure and will be presented as a new improved version of what currently exists. There has been greater engagement with Clinical staff to ensure that any projects that can be undertaken by the Cancer Action Group are able to be identified to be actioned accordingly.

## 4.0 Clinical Commissioning Group (CCG) engagement

- All Kent & Medway CCG Cancer Lead Managers are core members of all 10 TSSGs as well as the new Acute Oncology & CUP Forum
- The TSSGs are working to ensure links with Commissioners continues to improve, in particular regarding TSSG attendance, cost and pathway implications of TSSG decisions and suspected cancer GP referral education.

## 5.0 Strategic Clinical Network (SCN) engagement

- The South East Coast SCN has maintained regular contact with the TSSG via the KMCC by providing concise updates presented and discussed each TSSG meeting. This has included invitations for TSSG members to participate in certain SCN facilitated events (i.e. pathway events re: earlier diagnosis and end of life).
- The TSSGs work plan includes progressing working more effectively with the SCN, making best use of Kent & Medway clinical, patient/carer and CCG expertise and time.

## 6.0 Review of Activity, Data & Workforce Related Issues

- Review of activity data (data completeness) has featured as a rolling agenda item on each TSSG meeting and discussions/actions clearly noted within the minutes with progress monitored through the work plan.
- Workforce related issues, training and education, have featured as appropriate on the TSSG meeting agendas and discussions/actions clearly noted within the minutes with progress monitored through the work plan.

**Note:** Copies of all Gynae TSSG meeting minutes and the Gynae TSSG work plan are available to download from the KMCC website:-

<http://www.kentmedwaycancernetwork.nhs.uk/resource-library/gynae-tssg/>

## 7.0 Audit

Details of audits already presented, and due to be presented, at the Gynae TSSG 2015/16 are contained within the Gynae TSSG minutes and work plan which are available to download from the KMCC website:-

<http://www.kentmedwaycancernetwork.nhs.uk/resource-library/gynae-tssg/>

## 8.0 Research & Trials Update

### Research & Trials Update for 2015/16:-

The national initiative to restructure the Research Networks to 15 Local Research Networks has resulted in a reconfigured structure for delivering clinical research across England. The three local Cancer Research Networks are now part of the NIHR Clinical Research Network: Kent, Surrey and Sussex. The new organisation coordinates clinical research and facilitates study set up and delivery, through 6 divisions of which Cancer is one of them. The Research and Trials (RAT) group section of the TSSG work plan is no longer fitting with the new model for 2015/16 and TSSGs are incorporating a Research Update section to discuss trial activity. This has been formally noted within the TSSG minutes – available to download from the KMCC website:- <http://www.kentmedwaycancernetwork.nhs.uk/resource-library/gynae-tssg/>

## 9.0 Non Surgical Oncology Group (NOG) Update

- The NOG Meetings continue to run regularly with good attendance and debate. The oncology guidance and chemotherapy regimens are regularly reviewed and governed by this group.
- The NOG update is a rolling agenda item on each TSSG agenda with discussions clearly minuted.
- The NOG work plan is included within the TSSG work plan which has obtained ratification by the NOG, TSSG and Operational & Quality Group.

Gynae TSSG minutes, TSSG/NOG work plan and Gynae Oncology Guidance are available to download from the KMCC website:- <http://www.kentmedwaycancernetwork.nhs.uk/resource-library/gynae-tssg/>

## 10.0 Document Administration

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<b>Publication date:</b>	July 2016