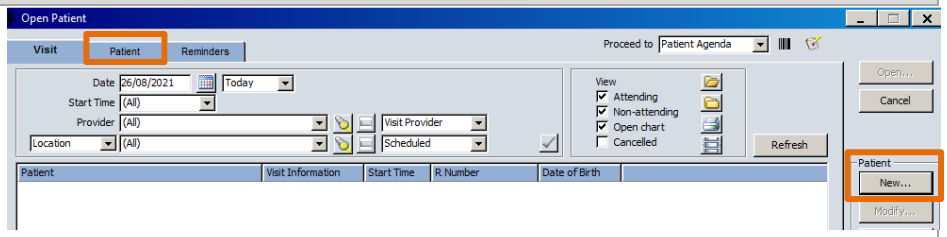
HOW TO SET UP TEST PATIENTS IN ARIA FOR REGIMEN VALIDATION

As part of the regimen validation process, two test patients should be set-up for each regimen to be tested, one for the pharmacist validation and one for clinician validation which is then used for the nurse validation.

Adult Regimens

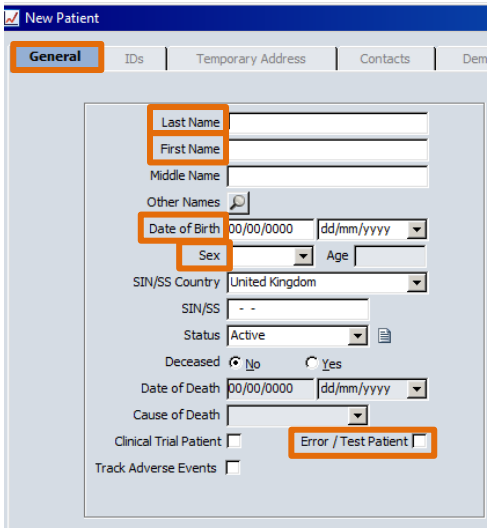
1. New Patient

Once logged in, Click **New** under the **Patient** tab



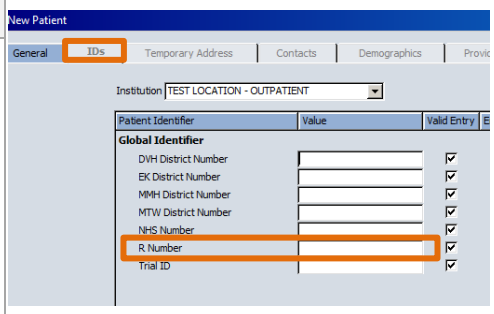
2.

PHARMACIST TEST PATIENT	**CONSULTANT** TEST PATIENT
New → General Tab	**New → General Tab**
● **Patient name:** use K&M SACT protocol number, e.g. BRA-002, as follows: ○ **Last name (upper case):** XXBRA ○ **First name:** 002 ● **D.O.B.:** enter any date but ensure patient will be over 18 years ● **Sex:** Enter either Male or Female ● **Error/test patient:** radio button must be checked	● **Patient name:** use K&M SACT protocol number, e.g. BRA-002, as follows: ○ **Last name (upper case):** XXTEST002 ○ **First name:** BRA ● **D.O.B.:** enter any date but ensure patient will be over 18 years ● **Sex:** Enter either Male or Female ● **Error/test patient:** radio button must be checked



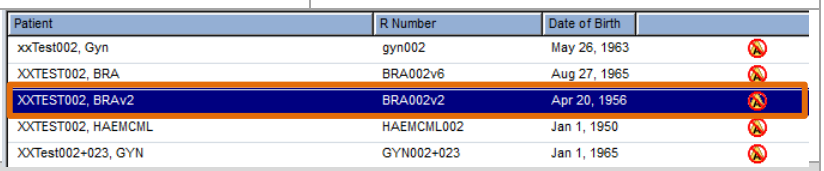
3.

New → IDs Tab	**New → IDs Tab**
R number: BRA-002 If there are multiple test patients for the same regimen, version number can be added. Click **OK**	**R number:** BRA002 If there are multiple test patients for the same regimen, version number can be added. Click **OK**



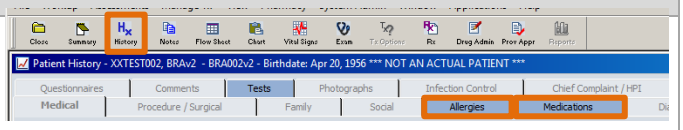
4.

Open the patient you've created by double clicking on their entry.



5. History Window

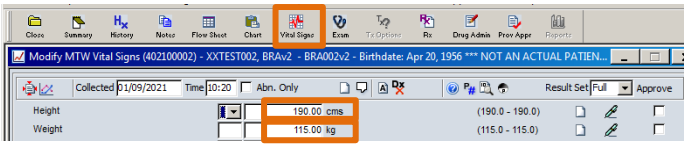
- **Allergies Tab:** Check 'No Known Allergies'
- **Medications Tab:** Check 'No External Medications'



6. Vital Signs Window

- **Large patient**
  - Height 190cm
  - Weight 115kg

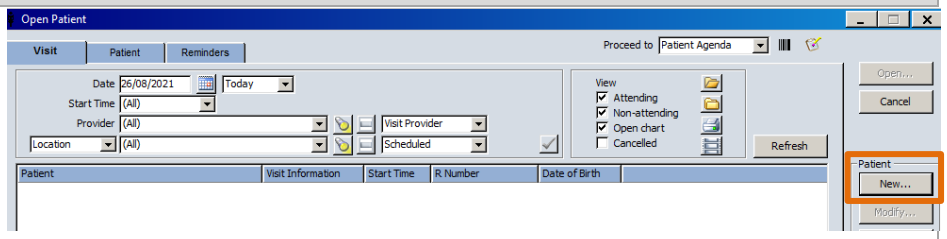
Click **All Approve**



Paediatric Regimens

1. New Patient

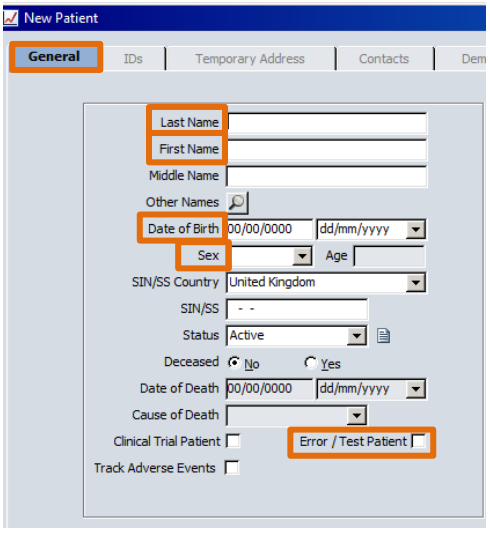
Once logged in, Click **New** under Patient



2.

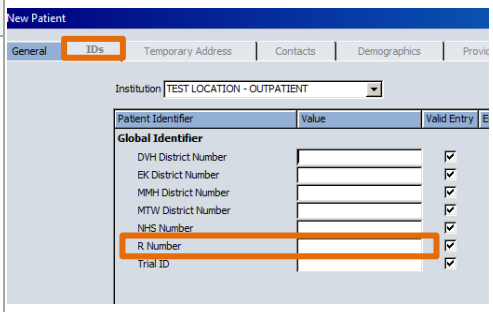
<u>PHARMACIST</u> TEST PATIENT	<u>CONSULTANT</u> TEST PATIENT
New → General Tab	**New → General Tab**

• **Patient name:** use K&M SACT protocol number, e.g. BRA-002, as follows:
  ○ **Last name (upper case):** XXBRA
  ○ **First name:** 002
• **D.O.B.:** enter any date but ensure patient will be **under** 18 years
• **Sex:** Enter either Male or Female
• **Error/test patient:** radio button must be checked
	• **Patient name:** use K&M SACT protocol number, e.g. BRA-002, as follows:
	  ○ **Last name (upper case):** XXTEST002
	  ○ **First name:** BRA
	• **D.O.B.:** enter any date but ensure patient will be **under** 18 years
	• **Sex:** Enter either Male or Female
	• **Error/test patient:** radio button must be checked



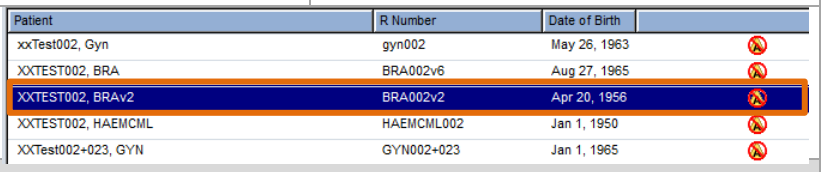
3.

New → IDs Tab	**New → IDs Tab**
R number: BRA-002 If there are multiple test patients for the same regimen, version number can be added. Click **OK**	**R number:** BRA002 If there are multiple test patients for the same regimen, version number can be added. Click **OK**



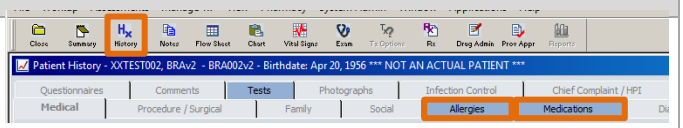
4.

Open the patient you've created by double clicking on their entry.



5. History Window

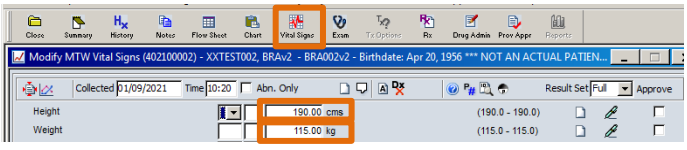
- **Allergies Tab:** Check 'No Known Allergies'
- **Medications Tab:** Check 'No External Medications'



6. Vital Signs Window

- **Large patient**
  - Height 150cm
  - Weight 50kg

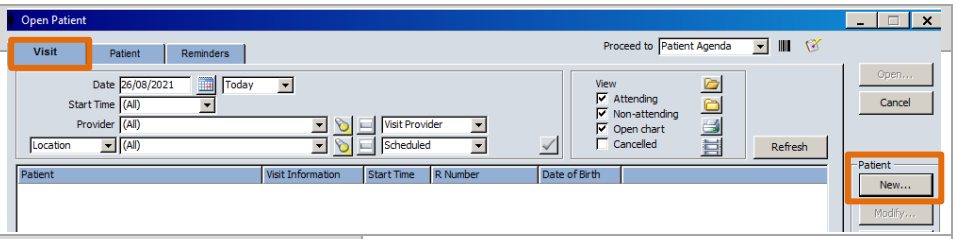
Click **All Approve**



Adult Clinical Trials Regimens

1. New Patient

Once logged in, Click **New** under the **Patient** tab

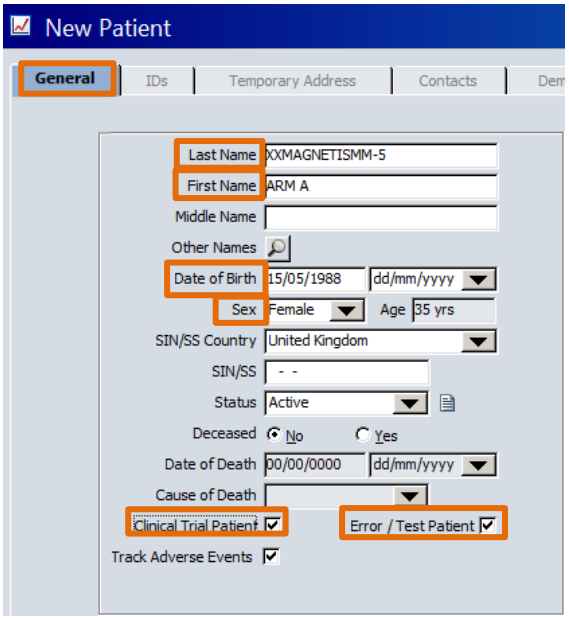


2.

PHARMACIST TEST PATIENT	CONSULTANT TEST PATIENT
New → General Tab	**New → General Tab**

• **Patient name:** use Study acronym and arm as follows
  ○ **Last name (upper case):** XXMAGNETISMM-5
  ○ **First name:** Arm A*
	• **Patient name:** use Study acronym and arm as follows
	  ○ **Last name (upper case):** XXTESTArm A*
	  ○ **First name:** magnetism-5

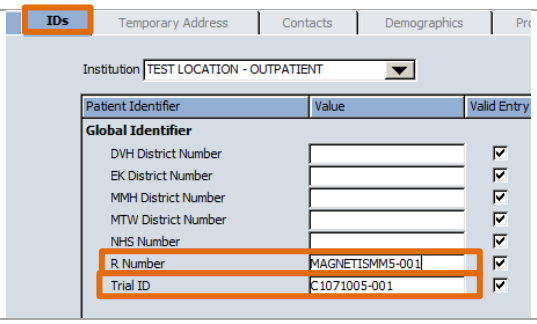
• **D.O.B.:** enter any date but ensure patient will be over 18 years	• **D.O.B.:** enter any date but ensure patient will be over 18 years
• **Sex:** Enter either Male or Female	• **Sex:** Enter either Male or Female
• **Clinical Trial Patient:** radio button must be checked. This will automatically check the Track Adverse Events button, you can leave this.	• **Clinical Trial Patient:** radio button must be checked. This will automatically check the Track Adverse Events button, you can leave this.
• **Error/test patient:** radio button must be checked	• **Error/test patient:** radio button must be checked



*For trials that have one arm- always allocate arm number as 1. e.g. Last name: DASL-HiCaP, First name: Arm 1

3.

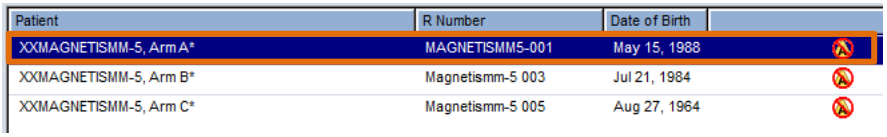
New → IDs Tab	New → IDs Tab
R-number: Trial name-001 e.g. R-number ICON9-001 **Trial ID & R number:** protocol number-001 e.g. C1071005-001 Click **OK**	**R-number:** Trial name001 e.g. R-number ICON9001 **Trial ID & R number:** protocol number001 e.g. C1071005001 Click **OK**



If there are multiple arms, numbering can increase sequentially from 001 -002-003 etc. If there are multiple test patient for the same regimen, version number can be added

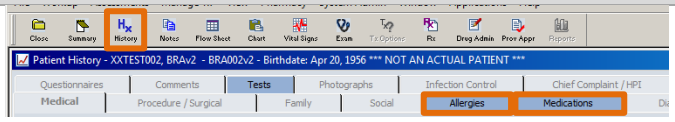
4.

Open the patient you've created by double clicking on their entry.

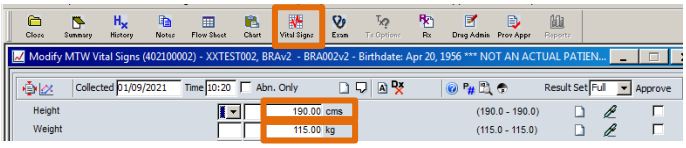


5. History Window

- **Allergies Tab:** Check 'No Known Allergies'
- **Medications Tab:** Check 'No External Medications'



6. Vital Signs Window

- **Large patient**
  - Height 190cm
  - Weight 115kg

Click **All Approve**